

## Travel Bursary Application Form

(Please read the instructions at the end of the form.)

### 1. Personal data (exactly as they appear in the travel document that you'll be using)

Surname: \_\_\_\_\_

First and any middle name(s): \_\_\_\_\_

Date of birth: Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_

Citizenship: \_\_\_\_\_

Do you have any other citizenship? (Please underline.) Yes / No

### 2. Travel document

Type of the travel document that you will use for the trip (passport or ID card): \_\_\_\_\_

The identification number of your travel document: \_\_\_\_\_

Place (city and country) where the travel document was issued: \_\_\_\_\_

Expiry date of travel document (i.e., valid until): Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_

### 3. Studentship

a. Name of your university: \_\_\_\_\_

b. Place of university (city): \_\_\_\_\_

c. Your study program: \_\_\_\_\_

d. Which year are you in? (Please underline, or specify):

I'm a first-year / second-year / third-year / fourth-year / fifth-year student in my program.

Other: \_\_\_\_\_

### 4. Your presentation(s):

Title: \_\_\_\_\_

Type of presentation (Please underline):

I'm giving a talk / I'm presenting a poster / I am an alternate

### 5. Travel info

a. Your planned itinerary:

**To CECIL'S 2**

Journey part 1:

from:

to:

date(s):

means of travel:

**Back from CECIL'S 2**

Journey part 1:

from: CECIL'S2 venue

to:

date(s):

means of travel:

CECIL'S 2  
Central European Conference in Linguistics for postgraduate Students 2

Costs:

Journey part 2:

from:

to:

date(s):

means of travel:

Journey part 2:

from: CECIL'S2 venue

to:

date(s):

means of travel:

Costs:

Journey part 3:

from:

to:

date(s):

means of travel:

Journey part 3:

from: CECIL'S2 venue

to:

date(s):

means of travel:

Costs:

Comments (optional): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. Please justify why you have chosen the means of travel that you did (please underline):

- It was the cheapest.
- It wasn't the cheapest, but cheaper alternatives are too inconvenient.

If you have underlined the second option, then please state what the cheaper alternatives are, how much they would cost in total, and say why they are impracticable: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Other (please explain): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## 6. Your previous conference trips

List any international events where you have given a presentation during the last two years.

Indicate the place, date, and title of conference, the title of your presentation, and the source of funding for your conference trip. If you have given more than three such presentations, just list the countries and conference titles.

## 7. Your bank account details

Bank's full name: \_\_\_\_\_

Bank's full address: \_\_\_\_\_

Bank account number: \_\_\_\_\_

IBAN Code: \_\_\_\_\_

SWIFT (=BIC) Code: \_\_\_\_\_

Currency of bank account: \_\_\_\_\_

## 8. Additional comments (optional): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Deadline for sending the application:**

**Completed forms should be sent to [cecils2.gradconf@gmail.com](mailto:cecils2.gradconf@gmail.com) no later than 30 June 2012.** We cannot guarantee the processing of forms sent after this deadline.

Please write "travel bursary application" in the subject field of your email.

## **Instructions**

**Please read the instructions below before filling in the form.**

Application forms are MS Word documents. They can be filled in using MS Word or any other appropriate word processor. If you use a word processor to fill in the form, you can simply replace the lines in the form with your text.

Alternatively, the form can be printed, filled in by hand, and sent as a scanned pdf or jpeg file. You don't need to worry too much about the looks when filling in the form, but please make sure everything is legible.

### **1. Personal details**

Please specify your data exactly as they appear in the travel document that you will be using for the trip. This can be either a passport or a personal ID card.

### **2. Travel document**

The information you provide in sections 1 and 2 will be used to make a booking, in case you are awarded a travel bursary. Once we have booked your ticket we will not be able to change this information, so please double-check everything before submitting this form.

### **3. Studentship**

- a. Enter the full name of your university here.
- b. Please give the town/city where your university is located.
- c. For example, "MA in English Linguistics" or "PhD in Linguistics".

### **5. Travel info**

- a. Your planned itinerary:

Enter any journey segments that cost more than EUR 10. Do not include airport transfers / taxi rides.

Date(s): Specify the date or dates when you want to travel. You can specify different options for the date of a journey. The more options you give, the more likely we are to find a convenient train/flight/etc. You can indicate which part of the day you prefer, or even the actual time of departure, if you know it; we will try to consider your preferences if that will not incur extra costs.

Means of travel: This can be by train, coach (long distance bus), or plane. You can add more specific information too, if you have any (like the name of the airlines, train, or coach services).

Costs: Costs should be given in Euros. Use [www.xe.com](http://www.xe.com) to convert other currencies into EUR.

Costs should be given as full fares, i.e., *without* any student discount.

We are assuming that you'll be making the same journey segment (e.g., Journey part 1) by the same means of travel in both directions. Wherever this is the case, the total costs of any journey

segment should include the costs of travel in both directions (to CECIL'S 2 and back), preferably purchased as a return ticket.

Comments: You can add any comment or request here.

## **7. Your bank account details**

IBAN Code: This is a format of bank account numbers used for international transfers. You need to identify your bank account using its IBAN code if your bank account is with a bank outside Hungary.

SWIFT (=BIC) Code: An international code identifying your bank, which is also required for international transfers.

**Once again, the deadline for sending your completed application form to [cecils2.gradconf@gmail.com](mailto:cecils2.gradconf@gmail.com) is 30 June 2012.** We cannot guarantee the processing of forms sent after this deadline.

Please write "travel bursary application" in the subject field of your email.